



Student Engagement Services

## Ticket Sales Deposit

Event Name: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ PG/GF #: \_\_\_\_\_

Start-Up Cash Box: Return to CougarCard Center & **do not include \$** on this form!

	Denomination	# Each	Amount
COINS	\$1		
	50¢		
	25¢		
	10¢		
	5¢		
	1¢		
CURRENCY	\$100		
	\$50		
	\$20		
	\$10		
	\$5		
	\$2		
	\$1		
Total Cash Collected			
Total Checks & Money Orders Collected			
TOTAL CASH/CHECKS COLLECTED			

Tickets Collected/Attached: # _____ @ \$ _____ each	
Lost/Missing Tickets: # _____ @ \$ _____ each	
Additional Cash Donations Collected	
TOTAL	

NOTE: Both totals in the **bold framed boxes** above should match!

Preparer's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Verifier's Name: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: If money cannot be turned in to the Student Engagement Services Office Staff immediately after the event, keep it secured/locked until the next business day.



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