

Student Engagement Services **Ticket Log**



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Before Event		Before Event	
vent Name:		Event Name:	
vent Date(s):		Event Date(s):	
otal # of Tickets Printed:		Total # of Tickets Printed:	
Beginning Ticket #:		Beginning Ticket #:	
Ending Ticket #:		Ending Ticket #:	
/alue/Cost Per Ticket: \$		Value/Cost Per Ticket: \$	
icket Printer (name):	_ Date:	Ticket Printer (name):	Date:_
icket Verifier (name):	_ Date:	Ticket Verifier (name):	
Otal Number of Tickets Used:		After Event Total Number of Tickets Used:	
icket #'s Used:		Ticket #'s Used:	
icket #'s Returned:		Ticket #'s Returned:	
sed Ticket Disposition:		Used Ticket Disposition:	
nused Ticket Disposition:		Unused Ticket Disposition:	
(NOTE: all used and unused tickets must be retained per S & A	guidelines)	(NOTE: all used and unused tickets must be retain	ined per S & A guidelines)
	_	Tieleat Heave	Date:
icket User (name):	_ Date:	Ticket User (name):	Date